



Office of Administration

## GOVERNOR'S COUNCIL ON DISABILITY

# 3rd Annual Website/IT Award

**Purpose:** To recognize an agency or organization that has the most outstanding and accessible organizational website.

### Eligibility Requirements for the Award

- Non-Profit Organization (does not have to be a disability-organization), business, or local government (state or federal organizations are not eligible)
- Agency must be a Missouri based organization; no national organizations are eligible
- Website must be made for public view by October 1, 2018

### Criteria for the award

- Website attractiveness
- Clear and easy to find organization/agency information
- Accessible features: Closed Caption options on videos, screen reading capacity, options to change background
- We will run accessibility tests on the websites

### Remember that web access issues include

- Users not seeing graphics because of visual impairments
- Users not able to hear audio because of hearing impairments
- Slow Internet connections or equipment that cannot easily download large files
- Assistive technology tools that emulate keyboard functions without the mouse
- Poorly organized websites that are not suitable for individual learning disabilities, speak English as second language, or are younger than the average user

### Requirements for Submission

- Organization Name
- Contact at organization: Either IT chair or Agency director/ City Administrator. Please provide direct phone number and email address.
- Address of Organization
- Telephone Number
- Organization Email address
- Website Address (will not consider for award if this is not included)

Please submit a short essay about the mission of the organization/ governmental entity or what the department does. In addition, tell us why the organization is committed to promoting accessibility through its website. For questions, contact Christina Brazell at 573-751-9326 or [GCD@oa.mo.gov](mailto:GCD@oa.mo.gov)

All questions on the nomination must be answered.

Deadline for Submission: **January 31, 2019**

Please submit your completed nomination using one of the following methods:

**1. Mail**

GOVERNOR'S COUNCIL ON DISABILITY  
301 West High Street, Room 840  
PO Box 1668  
Jefferson City, MO 65102-1668

**2. E-mail**

E-mail: [gcd@oa.mo.gov](mailto:gcd@oa.mo.gov)

**3. Internet**

Website: <http://disability.mo.gov/gcd>, click on Website Award

**4. Fax**

Fax number: (573) 526-4109

For questions or additional information, please contact the Governor's Council on Disability at  
(573) 751-2600 or toll-free (800) 877-8249.

**All questions on the nomination form must be completed or the nomination will be disqualified.  
Please use the attached nomination form to provide the information.**

**Deadline for submitting nominations is January 31, 2019!**

# Website/IT Award

## Nomination Form

### Nominee Information:

Organization \_\_\_\_\_

Website: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

### Nomination Essay: Please limit your response to 250 words

Please submit a short essay about the mission of the organization/ governmental entity or what the department does. In addition, tell us how the organization is committed to promoting accessibility through its website.

### Nomination Submitted By:

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Organization Nominator represents (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_